

Mailing Lists

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Overview

Mailing lists are a tool that allows people to manage distribution lists and facilitate discussion. This service is provided to members as part of WiscNet Membership. If you have any issues with the service or have any questions, please contact WiscNet support at support@wiscnet.net or (608) 442-6761, option 2. Please note that while this article uses the domain lists.wiscnet.net for the web interface, there are others that will still work. Even if you use a different domain to access the list portal, these settings will be the same.

Please note: This is not related to the mailing lists WiscNet sends out to its members with important information or about upcoming WiscNet events. For questions about these emails, please contact WiscNet Member Success at membersuccess@wiscnet.net.

Creating an Account

In order to manage lists owned or moderated by you or to participate in archives, you will need an account. When creating an account, if you sign up with the same email used to subscribe to a list, all lists which you are subscribed to will show up in the list index.

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Sign Up

Already have an account? Then please [sign in](#).

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E-mail address

Username

Username

Password

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Password (again)

Sign Up »

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Resetting Your Password

Forgetting your password is easy to do. If you need to reset your password, Click on the "Sign In" button in the upper-right corner of the page and click on the [Forgot Password?](#) link. You can also go to <https://lists.wiscnet.net/accounts/password/reset/>. To reset your password, simply enter your email address and follow the prompts.

Managing Subscriptions

Regardless of whether you are the owner, moderator, or simply subscribed to a list, once you have an account, you can manage your list subscriptions from within the list settings.

Clicking on a list will take you to the list info page which has a link to the Archives for the list, as well as the area to manage your subscription. The view to the right is if you are only a list member. If you are a list owner or moderator, other options will be available to manage the list. Those options are covered on the Mailing Lists: Administration page. You can also get to the manage subscription page by going to the Mailman Settings at <https://lists.wiscnet.net/mailman3/accounts/subscriptions/> or clicking on 'Mailman Settings' in the user dropdown menu in the upper-right corner of the page.

Account

Mailman settings

Posting activity



Logout

In Mailman Settings, it is possible to modify the default settings for lists. Each tab allows you to set the settings for delivery and how your interactions with the lists appear to others. The Subscriptions tab has links to the List Info pages of lists you are subscribed to, owner of, or moderator of. The other three tabs set the settings of lists listed in the Subscriptions tab, but at different scopes. The Global Mailman Preferences will apply to all lists unless you set different options in the Address-based preferences or List-based preferences. The Address-based preferences will apply to all lists subscribed to an email address, and List-based preferences apply to a single list. If you wish to use additional email addresses, this can be added in the [E-Mail Addresses tab of your account](#).

User profile for

[Account](#) [Change Password](#) [E-mail Addresses](#) [Delete Account](#)

The following e-mail addresses are associated with your account:

  Verified Primary

[Make Primary](#) [Re-send Verification](#) [Remove](#)

Add E-mail Address

E-mail

E-mail address

[Add E-mail](#)

Test 

[Info](#)


Summary

To contact the list owners, use the following email address: test-owner@ 

Archives

[Archives](#)

Subscription / Unsubscription

Subscription Address	Delivery status
	None

Mailman Settings

[Subscriptions](#) [Global Mailman preferences](#) [Address-based preferences](#)

Delivery status

Enabled

Set this option to Enabled subscribed, but don't want delivery, don't forget to re

Delivery mode

Regular

If you select digests, you' of singly when they're sen preferred, but if you have to MIME Digests.

Receive own postings

☒ Yes ☐ No

Ordinarily, you will get a c option to No.

Acknowledge posts

☐ Yes ☒ No

Receive acknowledgemem

Hide address

☒ Yes ☐ No

When someone views the spam harvesters). If you d this option.

Receive list copies (possible duplicates)

☒ Yes ☐ No

When you are listed explic the mailing list. Select Yes

Preferred language

English (USA)

Preferred language for yo language. This affects whi

[Save changes](#)

Creating Lists

Creating new lists requires you to email support@wiscnet.net with the information to create the list. To the right is the form WiscNet support fills out when creating lists and is provided to help guide what to include when requesting a list.

List name: The name of the list

Mail Host: The list address, such as lists.wiscnet.net or mailman.wiscnet.net. This can also be a subdomain of your own domain, such as lists.example.com. You will need to insert a MX record to point traffic to lists.wiscnet.net in your DNS records if you choose to do this. If there is already a MX record for a domain level, you will not be able to use that here. For example, if your email is @example.com, you will not be able to have the lists have an address ending in @example.com. However, if you don't have any emails already for @lists.example.com, that is an acceptable domain to use. WiscNet also provides domains you can use as well if you would prefer. They are:

- lists.wiscnet.net
- newlists.wiscnet.net
- lavos.wiscnet.net
- mailman.wiscnet.net
- mail.wiscnet.net

Initial list owner address: This will be set to your email address unless you specify otherwise.

Advertise this list?: By default, we will set this to 'Hide this list in the list index'. Setting this to 'Advertise this list in the list index' will make the list visible on the [list index](#) without logging in.

List Style: This will always be set to 'Ordinary discussion mailing list style.'

Short Description: If there is a short description you would like us to add at the time of list creation, we can add it here. This can be modified at any time in the list settings for the list.

Create a new list

List Name

Mail Host

Choose a Domain

Initial list owner address

Advertise this list?

☐ Advertise this list in list index ☒ Hide this list in list index

List Style

Ordinary discussion mailing list style.

Short Description

Create list

Archives

Archives store all messages from a mailing list in a common area. They can be found at <https://lists.wiscnet.net/archives/>.

These archives go back to when this service was first launched in 2005, as all old data has been ported over. Unless the list owner has turned off archiving of a

list, all messages that are sent to a list are stored here. You will be able to see all public list archives as well as those that you are either a member of, owner of, or moderator of. If you are the owner of the list and wish for the archives to be removed, please reach out to support@wiscnet.net. To have the list made private, refer to Making Archives Private.

Available lists

☐ Hide inactive ☐ Hide private

Find list

LIST	DESCRIPTION	ACTIVITY IN THE PAST 30 DAYS	
NEWS [REDACTED]		2 participants 6 discussions	
NEWS [REDACTED]		1 participant 1 discussions	
NEWS [REDACTED]		0 participants 0 discussions	
NEWS [REDACTED]		0 participants 0 discussions	
NEWS [REDACTED]		0 participants 0 discussions	
NEWS [REDACTED]		0 participants 0 discussions	
NEWS [REDACTED]		0 participants 0 discussions	
NEWS [REDACTED]		0 participants 0 discussions	

Results per page: 10

Test

- + Start a new thread
- Threads by month
- Manage subscription
- All Threads

ACTIVITY SUMMARY

Post volume over the past 30 days.

The following statistics are from the past 30 days:

2 participants 6 discussions

MOST ACTIVE POSTERS

4 posts

3 posts

Recent Most Active Most Popular Favorites Posted

RECENTLY ACTIVE DISCUSSIONS

[REDACTED]	Tue Feb 14, 10:10 a.m.	1 0 +0/-0
[REDACTED]	Tue Feb 14, 10:08 a.m.	1 0 +0/-0
[REDACTED]	Tue Feb 14, 10:01 a.m.	1 0 +0/-0
[REDACTED]	Tue Feb 14, 9:59 a.m.	1 0 +0/-0
[REDACTED]	Tue Feb 14, 9:54 a.m.	1 0 +0/-0
[REDACTED]	Tue Feb 14, 9:42 a.m.	1 1 +0/-0

All Threads

support@wiscnet.net.

List Administration

Common Administrative tasks for managing lists can be found on the [Mailing Lists: Administration](#) page.